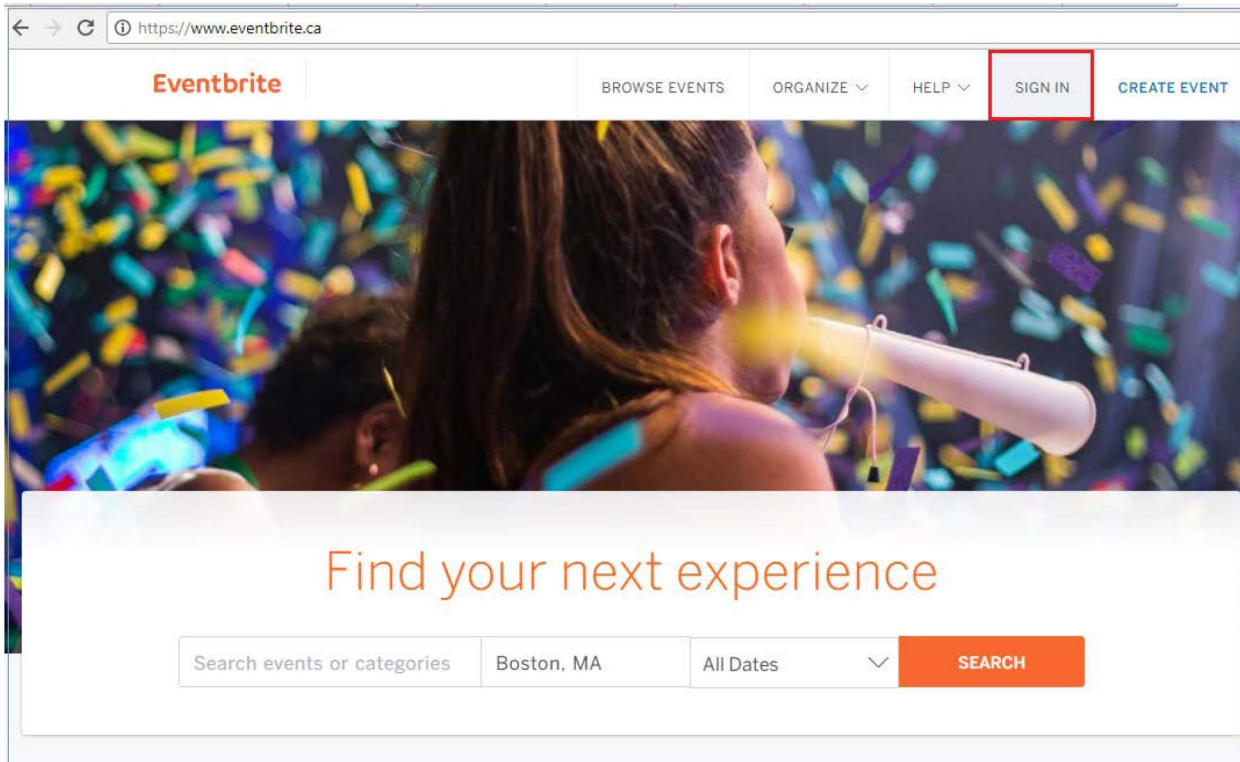
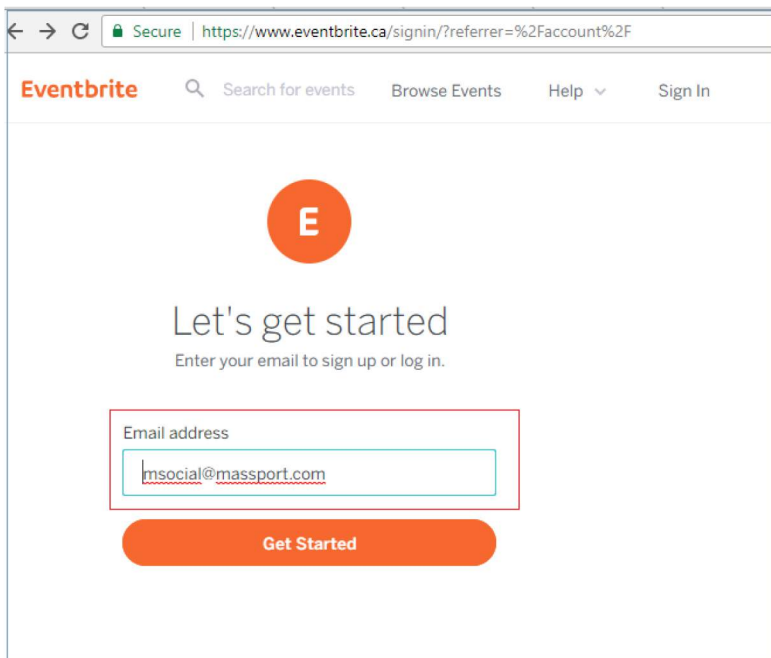


Creating an Eventbrite Account

1. Go to Eventbrite Website. URL: <http://www.eventbrite.com>
2. Click "Sign In" in upper right corner of the webpage.



3. Enter in your email address (example@massport.com) in the field and click "Get Started" button.



4. Fill out the fields for First Name, Last Name. Create a password. Click “Sign Up” button.

Eventbrite Search for events Browse Events Help Sign In

Welcome
Create an account.

Email address
msocial@massport.com

First Name Last Name
Katie Painter

Password
.....

Your password is **strong**

By signing up, I agree to Eventbrite's [terms of service](#), [privacy policy](#), and [community guidelines](#) and consent to receiving marketing communications from Eventbrite.

Sign Up

5. Upon submission, you will see a new screen appear with your Account Information. You've successfully created an Eventbrite account.

The screenshot shows the Eventbrite account settings interface. At the top, there is a navigation bar with the Eventbrite logo, a search bar, and links for 'BROWSE EVENTS', 'HELP', 'KATIE', and 'CREATE EVENT'. The main heading is 'Account Settings' with a sub-header 'Eventbrite account since 2 Feb 2018'. A left sidebar contains three main categories: 'Account' (with sub-items like Contact Info, Password, Credit/Debit Cards, Email Preferences, Social Settings, Affiliate Program, Close Account), 'Organizer' (with sub-items like Package, Payout Methods, Payouts Summary, Charges & Credits, Invoices, Taxpayer Information, Unused Venues & Organizers, Extensions, Multi-User Access), and 'Developer' (with sub-items like App Management, Webhooks). The main content area is titled 'Account Information' and includes: 'Account email address' (msocial@massport.com with a 'CHANGE' button), 'Profile Photo' (a dashed box with a person icon and text 'ADD A PROFILE IMAGE' and 'Drag and drop or choose a file to upload'), and 'Contact Information' (a form with fields for PREFIX, FIRST NAME (Katie), LAST NAME (Painter), SUFFIX, HOME PHONE, MOBILE PHONE, JOB TITLE, and COMPANY / ORGANIZATION).